

HIGHLINE CROSSING METROPOLITAN DISTRICT

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Lakewood, Colorado 80228-1898
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NOTICE OF A SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Michael Bird	President	2020/May 2020
Michele Trujillo	Treasurer	2022/May 2022
Glenn Nier	Assistant Secretary	2022/May 2022
Gary Fantasky	Assistant Secretary	2020/May 2020
VACANT		2020/May 2020
David Solin	Secretary	

DATE: November 18, 2019 (Monday)

TIME: 3:00 P.M.

**PLACE: Meritage Homes of Colorado
8400 East Crescent Parkway, Suite 150
Greenwood Village, CO 80111**

I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest.
- B. Approve Agenda, confirm location of the meeting and posting of meeting notices and designate 24-hour posting location.
- C. Review and approve Minutes of the December 11, 2018 Special Meeting (enclosure).
- D. Discuss new legislation regarding change in posting requirements (enclosure).
- E. Discuss business to be conducted in 2020. Consider adoption of Resolution No. 2019-11-01 of the Board of Directors of the Highline Crossing Metropolitan District Establishing Regular Meeting Dates, Time and Location, Establishing District Website and Designating Location for posting 24-Hour Notices (enclosure).
- F. Discuss §32-1-809, C.R.S. reporting requirements and mode of eligible elector notification (2019 SDA Website).

II. FINANCIAL MATTERS

- A. Review and ratify the approval of the payment of claims as follows (enclosures):

Fund	Period Ending Jan. 15, 2019	Period Ending Feb. 11, 2019	Period Ending March 21, 2019	Period Ending April 17, 2019
General	\$ 6,177.63	\$ 12,656.88	\$ 17,380.76	\$ 7,019.75
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total	\$ 6,177.63	\$ 12,656.88	\$ 17,380.76	\$ 7,019.75
Fund	Period Ending May 10, 2019	Period Ending June 13, 2019	Period Ending July 16, 2019	Period Ending Aug. 21, 2019
General	\$ 6,431.03	\$ 4,395.66	\$ 7,201.81	\$ 12,618.24
Debt	\$ -0-	\$ -0-	\$ -0-	\$ 5,500.00
Capital	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total	\$ 6,431.03	\$ 4,395.66	\$ 7,201.81	\$ 18,118.24
Fund	Period Ending Sept. 19, 2019	Period Ending Oct. 29, 2019		
General	\$ 7,739.74	\$ 9,805.12		
Debt	\$ -0-	\$ -0-		
Capital	\$ -0-	\$ -0-		
Total	\$ 7,739.74	\$ 9,805.12		

- B. Consider approval of payment of claims for the period ending November 18, 2019 in the amount of \$_____ (to be distributed).
- C. Review and accept unaudited financial statements through the period ending September 30, 2019 (to be distributed).

- D. Ratify approval of the 2018 Audit and authorization of execution of the Representations Letter (enclosure).
- E. Consider engagement of Schilling & Company, Inc. to perform 2019 Audit, for an amount not to exceed \$4,500 (enclosure).
- F. Conduct Public Hearing to consider Amendment to 2019 Budget and (if necessary) consider adoption of Resolution to Amend the 2019 Budget and Appropriate Expenditures.
- G. Conduct Public Hearing on the proposed 2020 Budget and consider adoption of Resolutions to Adopt the 2020 Budget and Appropriate Sums of Money and Set Mill Levies (for General Fund _____, Debt Service Fund _____ and Other Fund(s) _____ for a total mill levy of _____) (enclosures – preliminary assessed valuation, resolutions and draft 2020 Budget).
- H. Consider adoption of Resolution Authorizing Adjustment of District Mill Levy in Accordance with the Colorado Constitution Article X, Section 3 (to be distributed).
- I. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.
- J. Consider appointment of District Accountant to prepare the 2021 Budget and set date for public hearing to adopt the 2021 Budget (_____, 2020).

III. LEGAL MATTERS

- A. Consider adoption of Resolution No. 2019-11-___; Resolution Calling a Regular Election for Directors on May 5, 2020, appointing the Designated Election Official (“DEO”), and authorizing the DEO to perform all tasks required for the conduct of mail ballot election (enclosure). Self-Nomination forms are due by February 28, 2020. Discuss the need for ballot issues and/or questions.
- B. Discuss acceptance of Tracts from Meritage homes of Colorado, Inc. (to be distributed).
- C. Discuss McGeady Becher P.C. District Retention Policy.

IV. COVENANT CONTROL/COMMUNITY MANAGEMENT

- A. Review and discuss Community Manager’s Report (to be distributed).
- B. Ratify approval of Service Agreement between the District and Arrowhead Landscape Services for 2019 Landscape Maintenance Services (enclosure).
- C. Review proposals and consider approval of Service Agreement for 2020 Landscape Maintenance Services (to be distributed).
- D. Review and consider approval of Service Agreement between the District and Metco Landscape, Inc. for snow removal services (enclosure).

V. OTHER BUSINESS

VI. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2019.**

Informational Enclosure:

- Memo regarding New Rate Structure from Special District Management Services, Inc.